

# WARBOYS PARISH COUNCIL

## APPLICATION FOR HIRE OF PARISH CENTRE

Please complete and return to -

**R. Reeves,  
Clerk to the Council,  
2 Blenheim Close,  
Warboys.  
Huntingdon.  
Cambs. PE28 2XF.  
Tel. (01487 823562).**

### For Official Use Only

Date Received.....  
Date Letting Confirmed.....  
Amount Due.....  
Amount Paid..... Rec. No.....  
Balance Paid..... Rec. No.....

1. Name of organisation or individual making the application -----
2. Name, address and position in organisation of contact person to whom all correspondence should be addressed -----  
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3. Telephone number of contact person -----
4. Please state accommodation required (please delete as appropriate)  
Main Hall YES/NO  
Meeting Room YES/NO  
Kitchen YES/NO  
Bar YES/NO
5. Date facilities required -----
6. Time facilities required -----
7. Will alcohol be provided? YES/NO (Please delete as appropriate)
8. Is alcohol to be sold? YES/NO (Please delete as appropriate)
9. Purpose for which facilities required -----
10. Will music, dancing or a play be provided to which the public will be admitted? YES/NO (Please delete as appropriate)
11. Number of persons expected to attend -----

I \_\_\_\_\_ of \_\_\_\_\_  
hereby apply for the hire of the above accommodation at the Parish Centre, Warboys in accordance with the particulars set out above and the conditions of hire, a copy of which has been supplied to me. I enclose a sum of £ \_\_\_\_\_ and agree to pay the balance (if any) of the hire charge at least **TWENTY FOUR HOURS** before the commencement of the hiring.

This application is on behalf of the organisation mentioned above whose authority I have to bind them by signing this application on their behalf.

**OR** This application is made by myself. (Please delete as appropriate)

**SIGNED**.....

**DATED**.....